



MONTESSORI
Training Center Northeast

MONTESSORI TRAINING CENTER NORTHEAST
111 Charter Oak Avenue, Hartford, CT 06106
www.mtcne.org

Application for Admission

Applications are processed upon receipt throughout the year. When a course is filled, successful candidates may request placement on a Waiting List and/or defer registration to the next consecutive course. Note: No action can be taken on your application for admission until all required materials, application fee and transcripts are received.

Personal Data:

Legal Name _____
TITLE LAST FIRST MI

Former/Other Names _____

Permanent Address _____
NUMBER & STREET

_____ CITY/STATE ZIP/POSTAL CODE (COUNTRY)

Telephone at Permanent Address _____
(COUNTRY CODE) AREA CODE/NUMBER

E-mail Address _____

Mailing Address for Admissions Correspondence (if different from above)

Telephone at Mailing Address _____

Country of Citizenship _____ Are you a Permanent US Resident? Yes No

How did you hear about MTCNE? (Check all that apply.)

MTCNE Website AMI Website Colleague/Friend Publication/Advertisement Other

Which publication? _____ Other: _____

Course Applying for: _____ Intended Start Date _____

0-3 Course 3-6 Course 6-12 Course 12-18 Course
Course Location: Hartford, CT Cleveland Long Island Kansas City Boston, MA Madrid, Spain

I am interested in more information on the University of Hartford Master's Program Yes No

Current Employment

Employer _____

Address _____
CITY/STATE ZIP/POSTAL CODE (COUNTRY)

Position _____ How long with this employer? _____

(Continued on next page.)

A non-profit educational organization
Non-Discriminatory Admission

Education

List all Colleges/Universities attended. Include any previous Montessori training.

College/University/School	Location	Dates Attended	Major	Degree/Certificate	Completion Date

Other Studies:

References: Please submit three letters of reference

List below the complete name, address and relationship for each reference. Include at least one professional reference.

1. _____
2. _____
3. _____

PLEASE ENCLOSE THE FOLLOWING

1. Employment History/Resume: Names and addresses of employers, dates of employment, list of responsibilities.
Include all employment and experience in Montessori schools.
2. An autobiography – *Write a personal essay in support of your application to the Montessori Training Center Northeast. This essay may be of any length but should include: relevant personal & professional background information; experiences which influenced your decision to pursue the study of Montessori education; experiences which have prepared you for participation in this course. You may use the Autobiography to provide any other information to be considered in support of your candidacy. This Essay serves as an applicant's Writing Sample.*
3. Answers to the following questions: (These may be incorporated into the Autobiography)
 - a. Why do you want to take the Montessori Training?
 - b. How did you first learn about the Montessori Training Center Northeast?
4. **Non-Native Speakers of English:** TOEFL Scores (pBT minimum score of 550, iBT minimum score of 79) or IELTS Scores (minimum overall score of 6.5)
5. Official Transcripts from each educational institution attended. (Transcripts must be submitted in sealed envelopes.)
6. Letters of Reference from the 3 individuals listed in this application.
7. A non-refundable \$100.00 fee payable to Capital Region Education Council (CREC)
Payable Online (instructions found at www.mtcne/payment) OR
Mail to: Capital Region Education Council
111 Charter Oak Avenue, Hartford, CT 06106
ATTN: Accounts Receivable - MTCNE

The Application File will be considered "active" upon receipt of the Application Fee.

Certification

I certify that the information provided on this Application Form and in all other Application Materials is complete, accurate and true to the best of my knowledge.

Signature _____ Date: _____